Welcome to

LONGTON HEALTH CENTRE LIVERPOOL ROAD LONGTON PRESTON PR4 5HA 01772 503180

www.longtonhealthcentre.co.uk







GP Partners

Dr. John Loudonsack (m) – Senior Partner

MBChB MRCGP MSc DCH DRCOG DFSRH Graduated from London St Mary's in 1977 Worked A & E, orthopaedics, one year obstetrics & gynaecology. Special interest in sports injuries and orthopaedics

Dr. Clinton Farndell (m)

MBBS MRCGP Graduated from Hull & York Medical School in 2008 Special interest in mental health

Dr. Claire Carradus (f) MBChB BSc DRCOG DFSRH DCH MRGP Graduated from Leeds Medical School in 2004 Special interest in family planning and women's health.

Dr. Raza Ansari (m) MBBS MRCP DRCOG MRCGP Graduated from Karachi 1996. Special interest in neurology, headaches and child health.

Salaried GPs

Dr. Maria Ellis (f) MBChB1990 DRCOG MRCGP Graduated from Leeds Medical School 1990 Special interests in asthma and COPD

Dr. Basavaraju Sujatha (f)

MBBS, MRCGP, DFSRH Graduated from India

Dr Catherine Chamberlain (f)

MBChB MRCGP Graduated from The University of Manchester in 2015

Dr Jonathan Ladd (m)

MRCGP, MBBS (2016), BA (Hons, 2009) Graduated from Newcastle Medical School in 2016 Interests include Palliative Care

Practice Clinical Team

Carole Dillon (f)

Nurse Practitioner

Carole works closely with our GP team seeing and treating patients in a very similar way to a GP; Carole can examine you and prescribe medication as well providing Community House Calls working closely with our patients and carers in the Nursing and Care homes. Carole has a wealth of experience in the local health Community and qualified as a Registered General Nurse in 1984 since then she has gained a BSc with honours in Nurse Practitioner in 2014 at UCLAN and is an Independent Nurse Prescriber.

Wendy Wright (f)

Registered Nurse Associate

Wendy works closely with the rest of the practice and healthcare team. Wendy carries out cervical screening, women's health checks, asthma & COPD checks, blood tests, general health checks, blood pressure checks, ECGs and immunisations.

Lorraine Jones (f)

GP Assistant & Health and Wellbeing Coach

Lorraine works closely with the rest of the practice and healthcare team. They carry out blood tests, general health checks, blood pressure checks, ECGs and immunisations and run anti-coagulant clinics. Lorraine offers health & wellbeing appointments as part of her routine clinic reviews.

Megan Varey (f)

GP Assistant & Digital Champion

Megan works closely with the rest of the practice and healthcare team. Megan's clinics include blood tests, injections, general health and blood pressure checks, ECG clinics and runs anti-coagulant clinics in addition to various other clinics.

Practice Pharmacy Team

Isabelle Iddon (f)

Prescribing Pharmacist

The pharmacy team work together with the rest of the practice team to improve value and outcomes from medicines and consult with and treat patients directly. This includes providing extra help to manage long-term conditions, advice for those on multiple medicines and better access to health checks and run anti-coagulant clinics.

Victoria Gabbott (f)

Prescribing Pharmacist The pharmacy team work together with the rest of the practice team to improve value and outcomes from medicines and consult with and treat patients directly. This includes providing extra help to manage long-term conditions, advice for those on multiple medicines and better access to health checks and run anti-coagulant clinics.

Preston & South Ribble Primary Care Network Team

Andy Wilson MCPara (m) Practice Paramedic

Andy joined Greater Manchester Ambulance Service (GMAS) in 2001 and qualified in 2004 as an IHCD (HCPC registered) Paramedic based in South and East Manchester.

In 2006 NWAS was formed from four regional ambulance services.

In 2013 Andy moved to East Lancashire sector as Assistant Operations Manager, becoming Senior Paramedic Team Leader in 2017 involving clinical and operational supervision and leadership of a team of pre-hospital clinicians with some enhanced clinical skills. Andy is a Qualified Major Incident Operational (Bronze) Commander certified by NARU (National Ambulance Resilience Unit). Member of the College of Paramedics.

Jessica Kavanagh (f)

Registered Nurse Associate

Jessica works closely with the rest of the practice and healthcare team. Jessica carries out cervical screening, women's health checks, blood tests, general health checks, blood pressure checks, ECGs and immunisations and runs anti-coagulant clinics.

Ellie Fallows (f)

GP Assistant & Trainee Nurse Associate

Ellie works closely with the rest of the practice and healthcare team. Ellie's clinics include blood tests, injections, general health and blood pressure checks, ECG clinics and runs anti-coagulant clinics in addition to various other clinics.

Osman Hajat (m)

Pharmacist

Osman works with the pharmacy team work together with the rest of the practice team to improve value and outcomes from medicines and consult with and treat patients directly. This includes providing extra help to manage long-term conditions, advice for those on multiple medicines and better access to health checks.

Sharon Orphan (f) Meds Co-Ordinator

The pharmacy team work toget

The pharmacy team work together with the rest of the practice team to improve value and outcomes from medicines and consult with and treat patients directly. This includes providing extra help to manage long-term conditions, advice for those on multiple medicines and better access to health checks and run anti-coagulant clinics.

Georgia Fallows (f)

Health and Wellbeing Community Support Worker

Georgia supports Carole and other clinicians at the care homes and in community by coordinating administrative tasks internally and with other healthcare providers.

Ruby Heywood (f) Care Co-ordinator

Ruby supports Georgia & Carole and other clinicians at the care homes and in the community by co-ordinating administrative tasks internally and with other healthcare providers and administrative work for network practices.

PRIMARY CARE NETWORK SERVICE PROVIDERS

Lancashire Link Primary Care Physio LCSFT Social Prescriber Link Worker First Contact Physiotherapy Mental Health Practitioner

Penwortham

Broadgate

Lonaton

Longton

What is a Primary Care Network – PCN?

Primary Care Networks (PCNs) are a model of team-based **primary health care** delivery. PCNs are groups of doctors working collaboratively with teams of **health care** professionals, such as nurses, social prescriber and pharmacists, and voluntary sector, working together to meet primary health care needs in their communities.

More information can be found at https://www.youtube.com/watch?v=W19DtEsc8Ys

Longton Health Centre is part of a Primary Care Network called Preston and South Ribble Primary Care Network

GP Practices in our group Network are listed below:

- St Fillans Medical Centre
- Fishergate Hill Surgery
- The Beeches Surgery
- Longton Health Centre

Practice Management & Co-ordination

Sara Heywood Practice Director

Sara assists with the running of the practice business in conjunction with the GP Partners on a day-to-day basis. Sara also works closely with other network practices as part of the Preston & South Ribble Primary Care Network as their Digital & Transformation Lead Network Manager.

Sara has worked within NHS Primary Care and clinical research for over 30 years in a range of roles and assists the practice to provide high quality patient care, human resources, patient safety, premises, equipment and information technology.

Sara is supported in her role by a Practice Co-ordinator, Data Quality & Contracts manager and full Patient Services and Secretarial team.

Sara assists with the smooth running of the clinical team and inductions and training of medical students and clinical staff.

Sara assists with Data Protection Regulation, Information Governance, Safeguarding, Health and Safety, Training and Infection Control with the clinical leads across the practice.

Sharon Byrne Practice Co-ordinator

Sharon assists Sara with the smooth running of the Practice and deputises on the day in her absence. Sharon is also the Complaints and Significant Events Manager and Suggestions Manager.

Patient Services Team, Workflow Care Co-ordinators, Data Quality and Secretarial Team

The teams are fully trained in all aspects of reception, care navigation, customer service and administration. They have a very difficult job to do. Please remember that if you are kept waiting or are asked questions then this is to enable smooth and safe running of the practice. We need to ascertain the urgency of some requests and may need to spend longer with a patient than was first anticipated.

The administrative and secretarial team deal with a wide range of administrative processes within the surgery including patient referrals to hospitals and NHS related services. Private insurance company and solicitor's requests for information are also dealt with through this team.

Community Service Teams

Treatment Room Nurses –St Marys Health Centre, Cop Lane, Penwortham

The team can be contacted by telephone 01772 644151. The Treatment room provides dressings, blood tests and treatment room service and stitch

removal for procedures done at hospitals and external clinics. Please note this service is funded by Lancashire Foundation Trust and on occasion they will offer appointments within their range of Treatment Rooms within the area rather than at St Marys.

District Nurses – based St Marys Health Centre, Cop Lane Penwortham

The team can be contacted by telephone 01772 644791. Community Phlebotomy Clinic Sessions – walk-in blood clinic

Public Health Nursing Service -

The team can be contacted by telephone

Podiatrist

The team can be contacted by telephone 01772 644151. A podiatry service is provided to anyone who is registered with the practice.

Quit Smoking

The team can be contacted by telephone

Midwifery Team

The team can be contacted by telephone 01257 245116. A clinic for routine planned checks is based at St Marys Health Centre in Penwortham.

0800 328 6297.

0300 247 0040.

When We Are Closed

If you need to see or speak to a doctor outside surgery opening times, please visit NHS111 Online - https://111.nhs.uk or telephone NHS 111 or where your call will be triaged. If you need to be seen, either at an out of hours centre or at home, your details will be transferred to the out of hours centre, then a member of the out of hours team will call you to arrange an appointment.

Please note that if you are asked to attend the out of hours centre, you must provide your own transport. The services of the out of hours centre are strictly limited to treating conditions which cannot wait until the surgery re-opens.

Call 999 in an emergency!

Chest pain and/or shortness of breath, stroke symptoms, severe allergic reaction or profuse bleeding would constitute an emergency.

PRACTICE OPENING & CLOSING TIMES

	TELEPHONE, VIDEO & FACE TO FACE CONSULTATIONS AVAILABLE	TELEPHONE RECEPTION SERVICES	OUT OF HOURS
MONDAY	8.00am – 8.00pm (ENHANCED HOURS 6.30pm - 8.00pm)	8.00am - 6.30pm	RING NHS 111
TUESDAY	8am – 6.30pm (7.30 to 8am pre-booked appointments)	8.00am - 6.30pm	RING NHS 111
WEDNESDAY	8am – 6.30pm (7.30 to 8am pre-booked appointments)	8.00am - 6.30pm	RING NHS 111
THURSDAY	8am – 6.30pm (7.30 to 8am pre-booked appointments)	8.00am - 6.30pm	RING NHS 111
FRIDAY	8am – 6.30pm (7.30 to 8am pre-booked appointments)	8.00am - 6.30pm	RING NHS 111
SATURDAY	AD HOC LIMITED PREBOOKABLE ENHANCED HOURS NO WALK IN RING NHS 111 9am-12 noon	RING NHS 111	RING NHS 111
SUNDAY	CLOSED RING NHS 111	CLOSED RING NHS 111	CLOSED RING NHS 111

Enhanced Access Appointments

The surgery works with several local practices to provide greater access to appointments and can offer appointments up to 8pm Monday to Friday and on a Saturday between 9am - 5pm.

Please be advised that availability is limited and will be by pre-booked appointment and urgent on the day only. Access may not always be provided at this surgery, and you may need to travel to an alternative practice. If no appointment is available, you may be directed to alternative services such as NHS111.

These appointments will not be available to book online - therefore please speak to a member of our reception staff for further advice.

APPOINTMENT SYSTEM

Appointments may be requested via our website online triage form or patient online apps such as NHS App or other online service providers in addition to telephoning 01772 503180 if you do not have access to the internet or do not wish to use our digital services.

On-line appointments

Nurse and Pharmacy appointments can be booked ONLINE through patient online services. Please remember to indicate the nature of your problem when booking an appointment online so that the correct amount of time and clinician can be given for your appointment.

On contacting the practice our team have been trained to care navigate your call to the most appropriate service and person for your care, and therefore will ask you the nature of your problem.

- Patients who do not wish to inform the team of their problem may simply STATE it is personal and THIS WILL BE ADDED AS A NOTE TO THE CLINICIAN
- Patients who may have an accessible need or specific information needs are asked to please inform the team in order that an alert can be placed on your record.
- If you have a lot to discuss or feel you have a particularly difficult problem, or more than one problem please let the team know, so that the clinician may be aware and allocate the appropriate appointment for you.

Urgent Appointments

If your problem is of an urgent nature, please indicate this on your online submission form or to a member of the team when contacting the surgery. We have a Duty Clinical Team each day whilst the practice is open – you will be signposted to NHS111,Urgent Care or A&E where clinically appropriate.

Emergency – Dial 999

In the event of an emergency such as severe chest pain, shortness of breath, symptoms of stroke, severe allergic reaction or severe bleeding please dial 999.

Home Visits

If you are too ill to attend the surgery, please contact us on 01772 503180 AS SOON AS YOU CAN OR COMPLETE AN ONLINE TRIAGE REQUEST.

A member of our clinical team will assess your request as it may be that your problem can be dealt with by telephone advice, or you could be signposted to a different service i.e. hospital teams.

House visits are only available for patients who are housebound due to illness or disability.

Please remember that several patients can be seen in the practice in the time that it. takes to make one home visit.

There are also more suitable facilities for examining and treating patients at the Health Centre.

Cancellations

Please inform us as soon as possible if you cannot attend for your appointment so that it can be given to someone else. You can cancel your appointment online. using online services.

If you have informed us of your preferred method of contact, then you may receive a text or letter inviting you to attend your appointments.

Text Messages

Please inform us of any changes to your mobile number or contact details – in giving us your mobile number you are consenting to receiving messages from the Practice.

If you have given us a mobile phone number to add to your medical record, that mobile number will receive a reminder of **your** appointment time and date.

Face to face appointments will activate a reminder message.

You may also cancel your appointment through the text message using the link provided on the text messages.

Text messages may be used to remind you that your annual review is due, to inform you of a campaign the surgery is running such as flu vaccination season, COVID vaccination clinics or general health information.

We also send patient messages appertaining to your health.

Please let us know if you wish to opt out informing us in writing or letting us know at the practice You may withdraw your consent for this at any time.

Email address

Please inform us of your current email address or a change of email address in giving us your email address you are consenting to receiving messages from the Practice.

If you have verified a secure email address to add to your medical record, that email address may also be used to send additional health information or messages.

Please let us know if you wish to opt out of such communication by informing us in writing or letting us know at Reception.

You may withdraw your consent for this at any time.

Patient online services

Patient online services allows you to book, cancel or amend selected appointments online, order repeat medication and view your medical record including vaccinations, allergies, immunisations, problems, certain consultation, letter and test results.

You can also give consent for others to see your health record such as family members to help with prescription ordering, or solicitors, insurance companies and hospitals for example. GP online services links directly to our EMIS clinical system.

You can download the online services app of your choice including the NHS app onto any of your mobile devices, tablets or PCs.

To register you will need to show photo ID and proof of address and sign a consent form at Reception before activation of your registration to online services. This is so we can confirm that you have requested access to your records and is to ensure compliance with the Data Protection Act 2018 and UK General Data Protection Regulation purposes.

We cannot accept registration for online services of patients under 13 years of age. Please discuss this with the GP if there is a mitigating reason why access should be considered.

If you have any queries or require additional support relating to GP online services once you have registered, please contact their support line for further assistance.

NHS Digital APP

You can download the online services app onto any of your mobile devices or tablets to register.

Patients should visit <u>www.nhs.uk/nhsapp</u> for the latest patient information.

Check your symptoms using the health A-Z on the NHS website

Find out what to do when you need help urgently using <u>NHS 111 online</u> Arrange to<u>register as an organ donor</u>

Arrange to choose whether the NHS uses their data for research and planning

REPEAT PRESCRIPTIONS

Repeat Order Slip – Please help the practice to reduce our paper handling and the environment.

You can request repeat medication by using any of the following methods:

> Online – via your GP online services (registration for this service is required)

For safety and accuracy, the clinical teams discourage patients from adding handwritten requests for medication.

The clinicians require up to 72 working hours to safely review and process your routine repeat medication requests.

Please note that this will be from the time we receive your request; therefore, if you are ordering before or at the weekend, online or by post your prescription will be available for collection at the pharmacy of your choice after 4.00pm up to 72 hours after the initial request has been made.

Alternatively

> Post –Longton Health Centre, Liverpool Road, Longton, Preston, PR4 5HA.

Electronic Prescribing Service

In order to receive your prescription, you need to nominate a pharmacy so that your prescription can be sent there – we no longer produce paper prescriptions.

Community Pharmacy Referral Service

Some common complaints can be dealt with under the Community Pharmacy Referral Service whereby you can obtain treatments for the cost of a prescription. without the need to see your GP.

Free to those who are exempt from prescription charges.

Private Fees

Most services supplied at the Longton Health Centre are covered by the NHS, but some are. classed as "private services". These include medical reports, holiday cancellations, some medical examinations and travel vaccinations.

This list is not exhaustive and further details are available on our website along with the relevant fees applicable for the work involved.

Payment for private work agreed to be undertaken must be paid in advance by bank transfer before the work is completed by the practice and is subject to the GP Partner additional capacity to complete this non-NHS work.

SERVICES PROVIDED AT THE SURGERY

Anti-coagulant Near Patient Testing

Service also available to patients from other practices

If you are prescribed Warfarin, we offer a blood testing and dosing service at the practice. Please contact Patient services to arrange an appointment and register your details.

Minor Operations

Certain clinical procedures will be carried out at the practice however you will be signposted to the most appropriate service.

Family Planning including Contraception Implants and Injections

The clinicians provide advice on all methods of contraception, including fitting caps/coils, contraception implants and injections.

This, like all other services provided by the practice, is completely confidential.

Coronary Heart Disease Prevention/Stroke /TIA /Atrial Fibrillation/Peripheral Artery Disease Clinic

The practice holds regular healthy heart clinics. Patients who are on our CHD register will be invited for an annual check-up & non-fasting blood test followed up by a telephone or face to face appointment where appropriate with the Practice Pharmacist where your results will be discussed, and your medication reviewed.

Diabetic Clinic

The practice offers a comprehensive service to diabetic patients. Patients on our Diabetic Register will be invited to receive an annual telephone check-up, foot screening and ophthalmology check.

Asthma and COPD Clinic

These are specialist run clinics, providing up to date medical advice and medication reviews for patients with this condition.

Patients on the register for asthma or COPD will be contacted for an annual telephone or face to face review where appropriate.

Hypertension Clinic

If you have a history of raised blood pressure this is called Hypertension. We invite patients on our practice register for an annual telephone or face to face review where appropriate unless you have been seen in one of our other clinics. This check-up will involve a nonfasting blood test and a review of your records and results by one of our clinicians.

Maternity Services - Self-referral service

As soon as you find out you are pregnant you have the option to book your maternity care directly with Lancashire teaching Hospitals instead of seeing your GP.

Please visit <u>https://www.lancsteachinghospitals.nhs.uk/pregnancy-self-referral/</u> and complete the self-referral form, we encourage you to do this as soon as possible so you can see your midwife and have your early screening tests.

When you submit the form the booking team will arrange your first booking appointment and should notify your GP of your pregnancy.

If you do not receive an appointment within 2 weeks, then please call the booking team on 01772 524726.

Folic acid - It is recommended that you start taking Folic acid (0.4mg) supplements as early in pregnancy as possible. These tablets are widely available in pharmacies and supermarkets. Folic acid is important for the development of your baby's nervous system. The clinicians provide full antenatal and postnatal care at Longton Health Centre.

Post-natal (6 - 8 week) checks are carried out by the GP and appointments are made during normal surgery time up to 2 weeks in advance.

Community Child Health Clinic

The practice provides a full child health service for all locally registered children to the age of 5 years.

Immunisation and developmental checks are carried out in practice along with postnatal and new mother checks.

IT IS IMPORTANT TO BRING YOUR CHILDREN FOR THEIR SCHEDULED CHILDHOOD VACCINATION APPOINTMENTS

If your child is unwell, please contact the surgery to let them know.

Travel Clinic

Some travel vaccinations are available under the NHS, but some are not, and you will be signposted to alternative local clinics.

To discuss your medical travel requirements please make a telephone travel appointment with our Registered Nurse Associate, ensuring you allow plenty of time prior to your departure date to allow for the full course – we may NOT be able to accommodate your travel time.

Patient Reference Group

The practice runs an active Patient Group who make contact via Teams on a regular planned basis. The group is run by patients for patients and its role is to enhance the patient experience at the surgery.

If you wish to become a member of the group either in person or through our virtual Group, please contact us by completing an online form.

Surgery Website – www.longtonhealthcentre.co.uk

Our surgery website has detailed information on all the services offered and links to other useful websites therefore please visit here.

FIT TO WORK

You do not require a doctor's sickness certificate for any illness lasting seven days or less. Your employer may however require you to complete a self-certification form (SC2) which is available from your employer or on the HMRC Website

Evidence that you are sick.

If you are sick for more than seven days, your employer can ask you to give them some form of medical evidence to support payment of SSP (statutory sick pay).

Statement of Fitness for Work - 'Fit Note' – issued by the most appropriate healthcare professional.

With your employer's support, the Fit note will help you return to work sooner by providing more information about the effects of your illness or injury.

For more information visit www.gov.uk

- To note if you have been seen by a healthcare professional or hospital you may not need to see the healthcare professionals again for a continuation of your Fit Note.
- Request a sick note by completing an online form.
- > COVID19 self-isolation notes are available for download from the gov.uk website.

Test Results

Online access to your results can be gained via GP online services.

If you are not able to access online for any reason, then you need to telephone the surgery for details of how you register for these services and for the results of your test. It should be noted that the Practice has a strict process regarding confidentiality and data protection compliance therefore test results will only be released to the patient to whom they relate, unless that patient has given prior permission for the release of such data. Confirm with your clinician at the time of your appointment how long it will be before your results will be available at the practice.

Dental Treatment

If you are experiencing dental problems, you should make an appointment to see your dentist who are specialised in this area.

If you need emergency dental care and do not have access to routine NHS dentistry please ring the dental access helpline on 0300 1234 010 or NHS on 111.

Opticians

Please contact your local opticians if you have concerns with your eyes or are experiencing any problems associated with your vision.

Podiatrist

Please contact your local podiatrist if you have concerns with your feet.

Confidentiality/Sharing Patient Information

The Practice complies with UK General Data Protection Regulation (GDPR) and Access to Medical Records legislation. Identifiable information about you will be shared with others in the following circumstances:-

- To provide further medical treatment for you e.g. from district nurses and hospital services.
- > To help you get other services e.g. from the social work department.
- > When we have a duty to others e.g. in child protection cases or court cases

Anonymous patient information will also be used at local and national level to help with NHS related research and planning.

If you do not wish anonymous information about you to be used in such a way, please visit <u>https://www.nhs.uk/your-nhs-data-matters/</u> to opt out.

Non-clinical staff require access to your medical records in order to do their jobs. All members of staff are bound by the same rules of confidentiality as the medical staff.

Our Privacy notice and further information can be found on our website or in the surgery.

Freedom of Information – Publication Scheme

The Freedom of Information Act 2000 obliges the practice to produce a Publication Scheme. A Publication Scheme is a guide to the 'classes' of information the practice intends to routinely make available. This leaflet is available from reception or via our website.

Complaints

We aim to provide a high-quality service to our patients and are always interested in your suggestions for improving our systems. A structured complaints procedure has been established following NHS guidelines and should you be unhappy with any aspect of our services or your treatment, please contact the practice Complaints Manager who will be happy to help. Further information is available on our website.

Zero Tolerance

The practice considers aggressive behaviour to be any personal, abusive and aggressive comments, foul language, physical contact and aggressive gestures, and may result in removal from the practice list.

No abuse of staff is acceptable whether verbal or physical.

All abuse will be reported to the Practice Partners and Practice Director who will keep a log of all incidents.

PHYSICAL abuse of any of our staff will be reported to the police resulting in immediate removal from the practice list.

Primary Care Support England is responsible for assisting the patient to find a new doctor.

Care Quality Commission

Rated GOOD

We are a CQC registered site. www.cqc.org.uk